



CODE OF CONDUCT OF PARK USER:

As a responsible user of the City of Richmond and School District #38 parks, all leagues/teams/individuals are expected to follow the guidelines.

1. To abstain from the consumption of alcohol and illegal drugs.
2. To be courteous and respectful to the residents, other park users and City staff at all times.
3. To use designated washroom facilities at all times.
4. To obey all traffic signage, regulations, by-laws and conditions when bringing a vehicle to the park site and neighbourhood.
5. To pick-up and remove all litter generated while using the park ("pack it in, pack it out").
6. To respect and protect public and private property.
7. To obey all Park by-laws and regulations.
8. The use of Field, Ball Diamond, Tennis, Basketball and Lacrosse Box lighting is permitted until 11:00pm . Written authorization from the Parks Department is required for use beyond 11:00 pm.
9. To Pick-Up after your Pets (dogs must be on leash at all times).
10. Field/Diamond/Lacrosse Box access is limited to your assigned allocation times as noted on your league's contract. Permit holders are allowed onto their assigned area at their contract start time. All users must leave the area by the end time on your contract.

The league/teams/individuals have agreed to all of the above conditions. If one or more of the regulations are violated the leagues/team/individual are subject to disciplinary action, fines, termination of facility allocations and could face appropriate statues of the law.

Representative/Contact Person:	
Mailing Address:	
Home Phone Number:	Work Phone Number:

I, THE UNDERSIGNED, HAVE READ AND UNDERSTAND THE 'TERMS AND CONDITIONS' FOR PARKS AND FACILITY USAGE AND MY LEAGUE/TEAM /SUPPORTERS AGREE TO ABIDE BY THEM. It is a privilege to use the facilities and these conditions are necessary to ensure that the park is enjoyed by everyone.

 Date

 Signature of Representative /Contact Person



To ensure that the Terms and Conditions of the Field Use permit, the law and the tranquility of the neighbourhood are sustained, the City of Richmond and the R.C.M.P. have agreed on the following procedures for dealing with groups that disregard the "Code of Conduct".

CODE OF CONDUCT VIOLATIONS:

A complaint comes forward from a resident;

1. It will be investigated by RCMP and/or City staff or both.
2. When the complaint is verified the league President will be called, the offending team/individual will be contacted, and a meeting will be coordinated to discuss the issue and to implement possible disciplinary measures:
 - a. Warning letter
 - b. Service back to the community
 - c. Fine to recover clean-up costs ,repairs to damages to public or private property
 - d. Suspension
 - e. Expelled from the league

The RCMP could also issue tickets or charge the offending team/individual under the appropriate statute.

3. If the complaint cannot be verified there will be no further action.

PROGRESSIVE DISCIPLINARY PROCEDURES:

1. First Offence: Possible fine plus a warning letter to the League and copies to the Sports Council.
2. Second Offence: Three game suspension to the offending team , fine or both plus letters to the league and Sports Council.
3. Third Offence: The team will be suspended for the remainder of the season, a fine or both, plus letters to the League and to the Sports Council.
4. Fourth Offence: The league will be suspended from all field use privileges, or both plus letters to the league and Sports Council.

PLEASE NOTE THE FOLLOWING:

1. If the same team is responsible for two infractions, or if the circumstances of the infraction warrant, a team or individual maybe suspended for the season at any time.
2. A league and its teams are responsible for the actions of their spectators.

DISPUTE RESOLUTION PROCESS:

If a team/league/individual wishes to appeal their suspension, they may forward their grievance in writing to the Richmond Sports Council. There will be a hearing coordinated to listen to their appeal. The committee will be comprised of Sports Council members plus City Staff.